

# De Luz

## Community Services

### District

*Board Of Directors*  
*Charles Bowman*  
*Paula Carroll*  
*Robert D'Alessandri*  
*Gina Rawson*  
*Debbie Roberts*  
*General Manager*  
*James E. Emmons*

**MINUTES**  
**REGULAR MEETING**  
**OF THE BOARD OF DIRECTORS**  
**August 21, 2024**  
**6:00 p.m.**

**A. CALL TO ORDER & ROLL CALL**

This regular meeting of the Board of Directors of De Luz Community Services District was held at the DLCSD office, 41606 Date Street, Suite 205, Murrieta, CA on August 21, 2024. The meeting was also held electronically by Zoom. The meeting was called to order by President Roberts at 6:00 p.m. Those present at the meeting were as follows:

**Directors Present:**

Debbie Roberts, President  
Charles Bowman, Vice President  
Robert D'Alessandri, Treasurer  
Paula Carroll, Director

**Director Absent:**

Gina Rawson, Director

**Staff Present:**

James Emmons, General Manager/Secretary  
Ward Simmons, General Counsel  
Matthew Crim, Deputy District Engineer  
Jessica Richards, Administrative/IT Manager  
Nicholas Gieseman, Field Worker  
Isabel Gavidia, Administrative Assistant

The flag salute was led by President Roberts.

**B. SHERIFF:**

Deputy Pourier delivered the Sheriff's Report and provided an update on recent law enforcement activity. He reported on notable calls for service throughout the district. He responded to two locations with Code Enforcement and is in communication with Cal Fire regarding evacuation signage. Deputy Pourier advised the Board that the Golf Course is under new ownership. The written report is on file with the District.

**C. PUBLIC COMMENT:**

There was no public comment.

**D. INFORMATION ONLY:**

The Statement of Investment Policy and the Financial Statements were received by the Board.

**E. CONSENT CALENDAR:**

Motion was made by Carroll, seconded by Bowman to approve the Consent Calendar as follows:

1. Minutes of the July 24, 2024, Regular Board Meeting
2. General Fund Claims for July 2024
3. Sheriff's Special Tax Claims: July 2024
4. Purchase Order No(s): None

AYES: Bowman, Carroll, D'Alessandri, Roberts

NOES:

ABSENT: Rawson

ABSTAIN:

The motion was approved 4-0.

**F. DEMONSTRATION-GIS DOCUMENTATION SYSTEM**

Director Roberts advised the Board that the presentation of the GIS Documentation System will be postponed to a future meeting.

*At this time, the Board moved to Item K.*

**K. LEGAL COUNSEL MATTERS**

Syrus Devers, District Legislative Advocate, reported that the end of the Legislative Session is August 31, 2024, and he does not anticipate having legislation to brief the Board on. Devers briefed the Board on items that will be happening within the next 60 days; The CSDA Annual Conference, meetings with Cal Recycle, and Senator Seyarto confirmed the community event date of October 22, 2024.

General Counsel Simmons informed the Board that an update with The Americans with Disabilities Act (ADA) requires reasonable accommodation to help board members with disabilities fulfill their duties. He also reported that the Sandia Creek Winery application remains withdrawn by the applicant.

*At this time, the Board moved to Item G.*

**G. CULVERT REHABILITATION PROJECTS**

Sr. Construction Observer Gupta provided a presentation (on file with the District) regarding the final view of pipe culverts after completion of the Invert Lining and Clean Up work.

**H. ROAD MAINTENANCE/FIELD CREW REPORT**

Field Worker Gieseeman provided a presentation regarding recent maintenance activities. The field crew continues with weed abatement, culvert cleaning, trash removal, tree trimming, sign maintenance and clearing the tree growth along the shoulder of roadways.

**I. COMMITTEE REPORTS**

**ENGINEERING COMMITTEE REPORT**

Director Bowman reported that the Engineering Committee met August 13, 2024, and discussed updates that were presented previously in this meeting under Items G & H.

**FINANCE COMMITTEE REPORT**

Director D'Alessandri reported that the Finance Committee met August 20, 2024, and advised that the LIAF interest rate is near 4.5%. It was recommended by the Finance Committee to roll over one of the T-Bills to the District's LAIF account since it yields near the same rate. He advised the Board that the 2023-2024 Audit is progressing and is expected to be presented at the December meeting.

**LEGISLATIVE COMMITTEE REPORT**

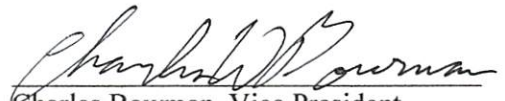
Director Roberts indicated that the Legislative Committee met August 20, 2024, and discussed updates that were presented by Syrus Devers earlier in the Board meeting.

**J. GENERAL MANAGER'S REPORT**

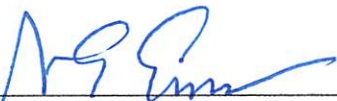
General Manger Emmons reported that he and General Counsel Simmons attended a meeting with a BB & K colleague who focuses on telecommunication matters involving broadband and fiber networks. She may be able to assist the District with cell service issues.

**ADJOURNMENT**

There being no further business, President Roberts adjourned the meeting at 7:13 p.m.

  
Charles Bowman, Vice President  
De Luz Community Services District

Attest:

  
James E. Emmons, Secretary  
De Luz Community Services District